

Automated Bates Numbering and Document Naming



The Printer Driver includes significant improvements to both the **Bates Numbering** and **Document File naming features**. The Printer Driver can now generate the **Document File name** automatically **based on the Bates number placed on the document**.

Bates numbering (also known as **Bates stamping, Bates branding, Bates coding or Bates labeling**) is used in the Legal, Government, Medical, and Business fields to place unique identifying numbers, with or without a date/time-stamp, on documents and images as they are processed.

For example, during a legal proceeding a law firm may use Bates numbering so that each page and document can have a unique Bates number to be referenced in the legal proceeding. Healthcare Providers use Bates numbering in the storing and achieving of patient's medical records, where thousands of documents can be involved, doctors can quickly reference a chart or locate certain notations based on the unique bates number.

This process provides identification and protection as well as automatic consecutive numbering of the documents or images.

Most American law firms and State and Federal agency rely on Automated Bates Numbering to add Bates numbers on every page of their documents by processing them through a virtual printer that then adds the Bates Number in the file name. The Bates Numbering is available for the most commonly used file format such as **PDF and TIFF**. The advantage of TIFF file format over PDF is that content of **TIFF files** cannot be edited and the **Bates Number cannot be altered or removed**. Black Ice Software offers a complete solution of virtual printer drivers with great flexibility for automated Bates Numbering and file naming or embedding the Bates Number in the document name. Download your 15 day demo today.

Free Upgrades and Priority Support

Do not forget to subscribe to future releases by purchasing maintenance. With an active maintenance subscription, you will receive all new releases for free! Priority email technical support is also included in your subscription. For more information, call us at **+1 (561)-757-4107 Extension 3**, or <u>sales@blackice.com</u>.

As a special offer, if your maintenance subscription has expired or you did not include the maintenance subscription in your original purchase, simply refer to this newsletter to renew or add maintenance retroactively!

*Only valid for new purchases, no upgrades or add-ons. This offer cannot be combined with any other discounts.



www.blackice.com



sales@blackice.com Agents are available Monday - Friday, 9am- 5:30pm, EST



1.561.757.4107 Agents are available Monday - Friday, 9am- 5:30pm, EST

Black Ice Software, LLC | 950 Peninsula Corp Circle Suite 2017, Boca Raton, FL 33487 USA www.blackice.com Telephone: 1(561)-757-4107